

Central Wisconsin Community Action Council, Inc.

EPF&A Committee Meeting Minutes

October 14, 2016

Present: Dave Singer, Muriel Harper, Donna Maly, and Charlie Krupa

Excused Absence: John Earl Maly

Staff: Fred Hebert, Kari Labansky, and Donna Lynch

Guests: Dave Repinski, John Wenum, David Wenum, and Nan Wenum

1. Charlie Krupa called the meeting to order and roll call was taken with four members present.
2. Motion passed by unanimous vote approving the agenda and minutes of the August 12, 2016 EPF&A Committee meeting.
3. Rose Merrett will be helping in other areas of the agency periodically; Susan Mischock will be assisting with Reception on an as-needed basis.
4. Kari Labansky presented the Finance Report. The Cash Balance as of September 30th reflected \$673,131.73. Kari shared draft form of the Form 990 including related tax forms and summary of the 2016 Cost Saving Measures. The 2017 Budget will be presented at the November EPF&A meeting.
5. Grant approval was received from the State of Wisconsin Division of Housing for The John Wenum Family Apartments project in the City of Mauston. This 10 unit project will be for chronically mentally ill and will be referred and case managed by Juneau County Human Services. We are currently working on archeological and acoustic studies and a wetlands indicator report. We are required to pay \$2,500 to the City of Mauston for park fees.
6. The Village of Necedah has three lots to donate to CWCAC for our next senior housing project; they are also looking at grants to help with infrastructure. The Necedah Housing Survey which is needed for the Division of Housing grant submission went out the first week of October.
7. Committee members expressed positive comments regarding the 50th Anniversary Celebration of CWCAC.
8. After review by committee members, motion was made by Donna Maly to approve the Whistleblower Policy and submit for full board approval. Seconded by Muriel Harper. Passed unanimously - motion carried.
9. After review by committee members, motion was made by Dave Singer to approve the Plan of Succession for the Executive Director and submit for full board approval. Seconded by Muriel Harper. Passed unanimously – motion carried.
10. Dave Singer agreed to head an Ad Hoc Committee for the 2016 Executive Director Performance Evaluation and Compensation. Committee members will be Muriel Harper, Charlie Krupa, Donna Maly, Dave Repinski, and John Earl. The Ad Hoc Committee will meet on November 11th at 12:00 pm immediately following the EPF&A Committee Meeting.
11. Committee members will travel to Mauston to celebrate the Deed Transfer from the Bank of Mauston and Groundbreaking Ceremony for The John Wenum Family Apartments.
12. Meeting Adjourned – Next Meeting – November 11, 2016 @ 11:00 am